

Neave Landscaping, Inc.
80 Airport Drive; Wappingers Falls, NY 12590
845-463-0592



Application For Employment

We are committed to a policy of Equal Employment Opportunity and will not discriminate on any legally recognized protected class including, but not limited to, race, age, color, religion, sex, national origin, citizenship, ancestry, physical or mental disability, veteran status or any other basis recognized by federal, state or local law.

Name of Applicant _____
Social Security Number

Present address - Street City State Zip code

Phone number Position Applying For

Date you can start Full Time Hourly rate desired Specify Hours
Part Time

Have you ever applied to Neave before? Yes No

When ? _____ Where ? _____

Are you willing to work overtime? Yes No

If driving is a requirement of the job for which you are applying, do you have a valid drivers license? _____

If you are a minor, can you produce the work certificate necessary to obtain employment? _____

Are you able to submit verification - I9 Form - of your legal right to work in the United States? _____

Have you ever been convicted of a crime (felony or misdemeanor) that is substantially related to the functions or qualifications of the position for which you are applying? This question does not apply to convictions which have been expunged, sealed, pardoned or otherwise exonerated or eradicated. (A conviction record will not necessarily be a bar to employment): Yes No

If yes, please describe fully the criminal conviction(s), date, any details you consider important, and your rehabilitation since the conviction: _____

Specialized technical skills (e.g. computer programming/language software, equipment operation, special tools or machines)

Work Experience

Please list below your last four (4) employers, starting with your present or last place of employment.) You may include any verifiable work performed on a volunteer basis, internship or military service.

Date-to/from Month/Year	Name, Address and Phone # of Employer	Salary	Position	Name of Supervisor	Reason for Leaving

References

Please give the names of three (3) additional work-related references whom we may call. Please do not list relatives. Individuals with no prior work experience may list school or volunteer-related references.

<u>Name & Position</u>	<u>Company</u>	<u>Telephone Number</u>

APPLICANT CERTIFICATION - PLEASE READ CAREFULLY

I understand that this application is not a contract or offer of employment. I acknowledge that employment with Neave is on an employment at will basis. This means that my employment with Neave can be terminated at any time, with or without cause or advance notice and acceptance of employment is not a contract of employment for any specific time. Similarly I am free to terminate my employment with Neave at any time for any reason. This at-will provision may be modified or waived only in a written agreement signed by Neave's president and me.

I further understand that I am responsible for being familiar with Neave's policies, rules and Regulations, and I understand that Neave has complete discretion to modify its policies, rules, regulations and practices at any time, to the extent permitted by federal, state and local law. By my continued employment with Neave, I consent to any such changes.

I certify that the above information is complete and accurate to the best of my knowledge. I understand that any falsification, misrepresentation or omission of information on this form or relating to my application of employment may result in my denial of employment, or if employed, my immediate dismissal.

I hereby authorize Neave or its agents to confirm all statements contained in this application and/or resume to the extent permitted by federal, state or local law and I agree to complete any requisite authorization forms. I release all parties from any liability arising out of this provision and the use of such information.

Applicant's Signature

Date